**Date:** 28.04.2019

**Location:** CSE Department

**Present:**Md. Raziur Rahman(45)

**Chairperson:** Md. Raziur Rahman

**Meeting Duration**: 23minute (4:02 PM-4:25PM)

**Information Updates**

**1.**Toggl is used to track the time of the meeting.

**2**.Update team member about their action.

**3**. Inform about the problem they faced.

**Decisions**

**Action Name =**Log in function.

**Team Member =** Md Raziur Rahman

**Status=** In processing.

**Team Role:**

Team Member Md. Raziur Rahman